
General Scholarship Policies and Guidelines

For individual requirements for each scholarship, refer to the scholarships charter. These guidelines are meant to speak in general terms to the overall qualifications and scholarships that are typically outlined in each charter. This will also serve as an explanation for some of the general requirements and definitions of established scholarships.

General Requirements

- **Incomplete scholarship applications will not be accepted.** Students will be notified of incomplete applications. Ensuring the application and all required information is complete is the student's responsibility. Completed scholarship applications must be submitted no later than the posted due date.
- All “New Student Scholarships” require a student’s personal statement. Students must submit an original personal statement for each scholarship for which they are applying. Students should pay close attention to the topic and be sure that the personal statement submitted follows the established guidelines for that scholarship. Students should not use the Statement of Purpose submitted at the time of application to the University.
- Sofia University scholarships are to be used at Sofia University only and are not transferable to other institutions.
- Sofia University scholarships are intended for **tuition expenses only**, as set forth in the scholarship charters. Any misrepresentation in the application will result in termination of scholarship funding and ineligibility to apply for future Sofia University scholarships.
- The scholarship review process can take several weeks. All applicants will be notified through email by the end of the 2nd week of the quarter.
- Students who Withdraw (W) from the University, take a Leave of Absence (LOA), or take “Annual Breaks” will lose the remainder of their scholarship.
- New student scholarships can **ONLY** be used in the Academic year they were awarded. No funds will remain in the student account unless there are additional quarters in the current academic year.
- Students are only eligible for “New Student” scholarships for the first year (first four terms) of their current program and can only be awarded one scholarship.
- Students who are eligible for the Friends/Family referral can apply for “New Student” scholarships but cannot apply for the “Current Student Scholarships”.
- Students who will utilize the Alumni discount rate cannot be awarded the Sofia offered “Current Student” Scholarships.

Explanation of Terms

- GPA (Grade Point Average) for “New Student” scholarships, will refer to the cumulative GPA that appears on the transcript(s) the student submitted at the time of

admission. For “Current Student” scholarships, GPA will refer to the cumulative GPA that appears on the transcript for the last completed term.

- Scholarship requirements stating that a student must be “formally accepted” into Sofia University or a program of study means that the student must have satisfied all admissions criteria and be officially recognized as accepted into the College/program of study at the time of scholarship application. Satisfaction with this requirement is verified by the Scholarship Committee.

Awarding of Funds

- Awarding recipients must be enrolled full-time and must be continuously enrolled for continued eligibility for the full amount of the award.
- Awards funds will be disbursed in the Fall, Winter, and Spring quarters each academic year. *
 - The exception to this is scholarships with applications for **ONLY** Fall and Winter.
- All summer applications will be for the Fall Awarding.
- No additional funds will be released to the student. Any award amount in excess of the cost of tuition will remain on students accounting. *
 - The exception to this is any award amount awarded in the Spring.

Forfeiture of Scholarship

Student scholarships can be rescinded in any of the following circumstances:

- Students are placed on academic and/or disciplinary probation.
- No longer meets the scholarships eligibility of **continuous enrollment**.
- Does not meet the full-time enrollment requirement based on your designated program of study, for the quarter in which the award is to be in effect.
- Student has an active scholarship and applies and is approved to receive the Family/Alumni Tuition rate.

Scholarships Available:

- Community Engagement & Social Advocacy Scholarship (CESA Scholarship)
- Entrepreneurship Scholarship
- Equity, Diversity & Inclusion Scholarship ***(Fall and Winter ONLY)**
- Finish Line Scholarship
- Eliminating Barriers Scholarship
- Honoring Heroes Scholarship
- International Student Scholarship
- Leadership Accelerated Scholarship
- Merit-based Scholarship ***(Fall and Winter ONLY)**
- Moving Humanity Forward Scholarship