

## Drop and Withdrawal Policy

During add and drop period, withdrawing from courses is permitted without restriction or academic penalty. This action is commonly referred to as "dropping a class". (Student may entitle for refund if student drop the class(es) during add and drop period. Please see refund Policy for more information.)

Withdrawal from a course will be permissible by the faculty member teaching the course's approval.

Withdrawals shall not be permitted after the end of week 6th of each quarter.